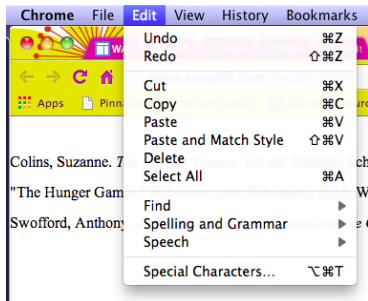


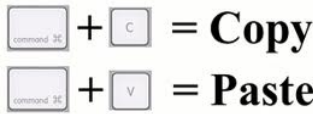
How to Copy/Paste a Works Cited Page from EasyBib to Google Docs

“Steps for adding Works Cited page to last page of research paper”

1. Select “Print to word”
2. From drop down menu, select “Copy/Paste”
3. From toolbar, select “Edit” then “Select All”

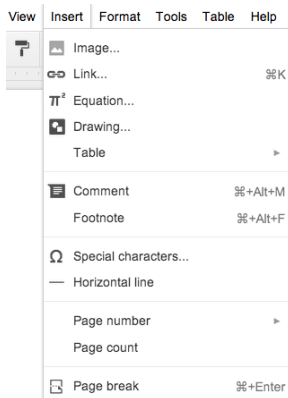


4. Using the keyboard command C to copy and then command V paste your Works Cited page onto the last page your Google Document.



PC: substitute Ctrl for Command

5. Hint: This works better if you insert a page break to create the last page (insert--Page break) of your document.



****To save as a separate Google Document**

Select: “Print to word”; then “Save to Google Docs”; then “Allow Access”; then “Go to Google Docs”; then rename title; then place in shared folder.

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